



LA CROSSE COUNTY, WISCONSIN  
invites applications for the position of:  
**MPO Director**

**SALARY:**

Depends on Qualifications

**OPENING DATE:** 02/22/19

**CLOSING DATE:** Continuous

**OVERVIEW:**

La Crosse County has an opportunity for MPO Director to act as the primary professional regional planning position in the La Crosse Area Planning Committee (LAPC) office serving as the Metropolitan Planning Organization (MPO) for the La Crosse/La Crescent Urbanized Area. Employee performs a wide variety of research, analysis, plan development, technical assistance and administrative activities in support of the LAPC's overall transportation planning program. Policy and program direction is provided by the LAPC. The position is supervised by the County Administrator.

Starting salary range: \$68,952 - \$80,620

This full-time (40 hrs/wk), salaried position qualifies for our excellent benefits package!

Benefits include, but are not limited to:

- Health insurance at an affordable monthly cost to you with low deductibles and options for free services at retail clinics.
- Dental insurance with many services covered at 100%
- Life insurance with short and long-term disability.
- Wisconsin Retirement System.
- Generous paid time off benefits such as vacation and holidays.

We will be accepting application until this position is filled. Initial application screening will begin on April 8th, 2019.

La Crosse County Respects Diversity

**ESSENTIAL JOB FUNCTIONS:**

*For a full list of duties, qualifications and requirements, including physical demands, please see the complete job description from the "Menu" on the Employment page of the County website.*

Develops and maintains long-range transportation plans for the La Crosse/La Crescent Urbanized area and conducts other area-wide planning as deemed necessary by the LAPC. Provides primary administrative support for the La Crosse Area Planning Committee including completing all required MPO functions in compliance with Federal and State requirements, while also facilitating meetings of the LAPC on area-wide topics of interest as directed. Builds and maintains professional relationships with members of the LAPC, members of the Technical Advisory Committee, the Committee on Transit and Active Transportation, the County Highway Commissioner and County Planning Department. Builds and maintains professional relationships with the Wisconsin and Minnesota Departments of Transportation, Federal Highways Administration, transit providers and other area Metropolitan Planning Organizations in Wisconsin and Minnesota. Analyzes geographic data and coordinates transportation modeling activities with Wisconsin DOT staff. Identifies, obtains, reviews and analyzes basic planning data from a variety of federal, state, local and private sources. Guides the preparation of various technical studies on transportation, population, housing, land use, transportation and other planning issues. May work up to 20% of time on planning activities not eligible for reimbursement by federal or state transportation sources if local funding is available. Prepares drafts of final planning documents for LAPC review and approval. Prepares an annual Planning Work Program for the scope of work and estimates for staff reimbursement. Maintains the budget financial reports for reimbursement by federal and state funds. Prepares annual Transportation Improvement Program with input from the Technical Advisory Committee for consideration by the LAPC. Provides technical assistance to local communities for development and implementation of community comprehensive and infrastructure projects and grant applications. Supervises other MPO staff members and consulting contractors.

**TRAINING, EXPERIENCE AND OTHER REQUIREMENTS:**

- Master's Degree in Transportation Planning, Urban and Regional Planning, Public Administration, Geography, or related field.
- American Institute of Certified Planners (AICP) certification preferred.
- Minimum of five years' experience in regional or metropolitan planning.
- Strong oral and written communication skills.
- Proven project management skills.
- Understanding of local government.
- Strong computer skills using Microsoft Office products, ArcGIS
- May consider other equivalent combinations of training and experience.

To apply for this job, please visit:

<http://www.co.la-crosse.wi.us/personnel/employment.asp>

[jobs@lacssecounty.org](mailto:jobs@lacssecounty.org)

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